

## REGULATIONS FOR PARTICIPANTS OF THE 29<sup>th</sup> EUROPEAN OPERATIONAL RESEARCH CONFERENCE

### 1. General provisions

1.1. The 29<sup>th</sup> European Operational Research Conference, hereinafter referred to in these Regulations as the Conference, will be held on 8-11 July 2018 in Valencia, Spain at the Universitat de València and the Universitat Politècnica de València.

1.2. The Conference Programme Organizers, responsible for the conference programme, are three entities closely involved in organizing the conference: UV – Universitat de València, UPV – Universitat Politècnica de València, and ADEIT. These organizers are supervised by the Programme Committee, chaired by Prof. Greet Vanden Berghe and managed by EURO, the European Association of Operational Research Societies.

1.3. The Conference Technical Organizer, responsible for registration and services for conference participants, is ADEIT, whose registered address is Plaza Virgen de la Paz, 3, 46001 Valencia, Spain, with CIF (Tax Identification Code) G46470738 (Phone: (+34) 963 262 600 / e-mail: [euro2018@adeituv.es](mailto:euro2018@adeituv.es))

1.4. Conference participants may be researchers, academics, students or other persons professionally associated with the topic of the Conference, as well as representatives of entities operating in sectors related to the topic of the Conference.

1.5. As part of the Conference, research, teaching and educational sessions will be held, together with an exhibition by publishers of scientific publications and other entities operating in sectors related to the topic of the Conference.

1.6. Each Conference participant will receive a certificate of participation in the Conference.

1.7. The official website of the Conference is at: <http://euro2018valencia.com>

### 2. Participation in the Conference

2.1. The conditions for participation in the Conference are as follows:

a) To attend the research, teaching and educational sessions of the Conference, participants must complete the online application form, which is available on the Conference website, and make the appropriate payment no later than April 20, 2018.

b) To include a presentation in the Conference program and the Conference materials, participants must register through the abstract submission system, using the form available on the Conference website, making the appropriate payment no later than April 20, 2018, and approve the summary. Only one presentation per participant is allowed.

c) To attend the exhibition, participants must send a scanned copy of the completed and signed exhibition package order form, available on the Conference website, to [julia.mich@uv.es](mailto:julia.mich@uv.es), and make the appropriate payment no later than April 20, 2018.

2.2. The fees associated with participation in the Conference shall be paid no later than April 20, 2018, by credit card, through the online registration form, or by bank transfer to the bank account of the Conference Technical Organizer:

Account holder: Fundación Universidad-Empresa de Valencia  
 VAT No.: G46470738  
 Bank: BBVA  
 Address: Pintor Sorolla, 1  
 Post Code: 46002  
 City: Valencia  
 Account No.: 0200001192  
 SWIFT Code: BBVAESMM  
 IBAN: ES96 0182 5941 4702 0000 1192

2.3. The fees for participation in the Conference are set out in Section 3 of these Regulations.

2.4. If the Conference participation fee is not paid by April 20, 2018, the Conference Technical Organizer will be entitled to cancel the participant's registration.

2.5. Acceptance of the registration form by the Conference Technical Organizer, subject to receipt of applicable fees, will be confirmed online. By sending confirmation, the Conference Technical Organizer enters into an agreement with the Conference participant. If the participant requires a VAT invoice, he/she must indicate this on the registration form.

2.6. By registering his/her participation, the participant accepts these Regulations.

2.7. The cost of travel and accommodation shall be covered by the Conference participant.

2.8. Conference participants are recommended to insure any movable property brought to the site of the Conference for the duration of the Conference. This applies, in particular, to conference participants presenting hardware and other exhibits at the exhibition, scientific publishing companies, etc.

### 3. Payment for participation in the Conference

3.1. Registration is required for all participants and exhibitors. Registered participants and exhibitors will receive a badge giving them access to the conference venue, as well as the Conference materials. Participants and exhibitors are requested to wear their badge visibly at all times.

3.2. Registration fees for participation in the Conference (participation in research and teaching and educational sessions):

Registration type	Cost (€) *
Regular Early (until April 6, 2018, inclusive)	400
Regular Late (until April 20, 2018, inclusive)	500
Student/retired Early (until April 6, 2018, inclusive)	200
Student/retired Late (until April 20, 2018, inclusive)	300

\* The registration fee does not include VAT; because the conference is being organized by universities, the activity is exempt from VAT and therefore no amount is due.

The registration fee for a full delegate covers the following:

- Admission to all sessions and the exhibition
- Inclusion of the presented abstract in the conference materials
- One oral presentation in the conference program
- Conference materials (bag, notebook, pen, printed conference handbook with short programme; sponsor & exhibitor materials)
- Tea, coffee and lunches throughout the conference (you will receive a lunch coupon for each day)
- Admission to the Opening Cocktail Reception on July 8, 2018 (starting at 18:00) at the Universitat Politècnica de València
- Admission to the Casual Closing Party on July 11, 2018 (starting at 18:00) at Universitat Politècnica de València
- Transfer ticket in Zone A, with transfers permitted between subway network (Metrovalencia), bus (EMT) and MetroBus

The Conference Gala Dinner on Tuesday is not included in the registration fee. Participants will have the option to register for the Gala Dinner while completing the registration process.

#### **4. Additional fees**

The fee for participation in the Gala Dinner for Conference participants who have paid the registration fee is:

- EUR 75 / person,

The fee for an accompanying person at the Conference is:

- EUR 125 / person

The registration fee for an accompanying person covers the same items as the regular registration except admission to sessions and conference materials.

#### **5. Cancellation and Modification Policy for Registrations**

5.1. Registration is required for all participants and exhibitors and we reserve the right to withhold joining instructions pending receipt of full payment. Substitutions of delegates from the same organization may be made at any time and without charge.

5.2. Participants may cancel their participation in the Conference. Withdrawal of Conference participants must be communicated in writing to the EURO2018 Conference Secretariat (by e-mail: [euro2018@adeituv.es](mailto:euro2018@adeituv.es)).

In the event of withdrawal of a participant from participation in the Conference, the Technical Organizer will not refund the participation fee paid. Furthermore, the participant expressly agrees to totally absolve EURO2018 from any liability with respect to travel insurance and related costs or claims. It is solely the individual's responsibility to seek and purchase or

otherwise obtain the necessary insurance to cover his/her travel, etc. and/or to independently issue a claim against any third party that may be responsible for direct or indirect loss or damage caused to or suffered by the delegate en route to and from the Conference.

## **6. Complaints**

6.1. Any claims of Conference participants against the Organizers must be submitted in writing by registered post with acknowledgement of receipt to the correspondence address of the Technical Organizer: ADEIT, Plaza Virgen de la Paz, 3, 46001 Valencia, Spain.

6.2. Complaints of Conference participants must be made in writing no later than 14 days after the end of the Conference. Complaints made after this deadline will not be considered.

## **7. Final provisions**

7.1. If the Conference does not take place for reasons attributable solely to the Programme and/or Technical Organizers, the Technical Organizer shall immediately reimburse the fees paid by the participants by bank transfer to the accounts indicated.

7.2. If the Conference does not take place for reasons beyond the control of the Conference Programme Organizers and Conference Technical Organizer, due to force majeure (e.g., flood, hurricane, etc.), participants will not be entitled to reimbursement of any fees associated with participation in the Conference.

7.3. The Organizers will not be responsible for any items left behind or lost by participants at the site of the Conference.

7.4. In compliance with Spanish Organic Law 15/1999 of 13 December on Personal Data Protection, you are hereby informed that your personal data will be included in a database owned by ADEIT and will be used for the purposes of this form for tasks performed in connection with SEIO and EURO 2018. Your data may be shared with third parties as necessary for the purposes of this form, including, where applicable, with SEIO, when required by law.

You may exercise your rights of access, rectification, cancellation and opposition in respect of the data by writing to ADEIT at the following address: Plaza Virgen de la Paz, 3, 46001 Valencia, or by sending an e-mail to [datos@adeituv.es](mailto:datos@adeituv.es), attaching a copy of your National Identity Document (DNI) or equivalent identity document.

7.5. In matters not covered by these Regulations the provisions of Spanish law shall apply, in particular the Civil Code.

7.6. For the settlement of any disputes with foreign Conference participants, the text of these Regulations in Spanish shall prevail, and the law applicable to the interpretation of these Regulations is Spanish law.

7.7. Any disputes that may arise between the Conference participant and Conference Programme Organizers and/or Conference Technical Organizer shall be settled by the court competent for the registered office of a given Organizer.



09th of May, 2018

7.8. These Regulations shall come into force on the day they are posted on the website  
<http://euro2018valencia.com>

7.9. The Organizers have the right to change the Regulations at any time. The changes shall be published at <http://euro2018valencia.com>.